

**Minutes of the Board of Education
Unified School District No. 435
Dickinson County**

Abilene, Kansas

September 14, 2020

The Board of Education of Abilene Unified School District No. 435 met for their regular monthly meeting in the board room of the district office at 7:00 p.m. on Monday, September 14, 2020, with the following members:

Present: Jeff Bathurst, Kyle Becker, Randy Gassman, Robert Keener, Jennifer Waite, Chris West

Absent: Veronica Murray

Others attending all or part of the meeting: Superintendent - Greg Brown, Assistant Superintendent - Dana Sprinkle, Board Clerk - Joan Anderson, Technology Director - Mike Liby, Abilene Reflector- Chronicle - Kathy Hagaman, Varney & Associates Auditor - April Schwart, Todd Callahan, Maxwell Callahan, AHS Asst. Principal - Will Burton, Principals by Zoom

Opening of the Meeting

Call the Meeting to Order

The meeting was called to order at 7:00 p.m. by President Kyle Becker.

Approval of the Agenda

Chris West moved to approve the agenda as presented. Jeff Bathurst seconded the motion. Motion carried 6-0.

Consent Agenda

Superintendent Brown summarized the following items on the consent agenda:

Approval of minutes for the following meetings: Regular - August 10, 2020; Special - August 10, 2020; August 24, 2020; August 26, 2020

Approval of District Office, High School, and Middle School Finance Reports

Approval of Personnel Update

Approval of Out of District Attendance and Transportation Recommendations

Graduation Credits Request(s)

Approval of Individual Development Plans for Certified Staff

New Appointments

Randy Gassman moved to approve the consent agenda as presented. Rob Keener seconded the motion. Motion carried 6-0.

Discussion of any item(s) removed from the Consent Agenda

None

Presentation to the Board

Varney & Associates 2019-2020 Audit Report

Varney & Associates’ auditor, April Schwartz, summarized the 2019-2020 audit report.

Randy Gassman moved to accept the 2019-2020 audit report as presented by Varney’s & Associates. Jennifer Waite seconded the motion. Motion carried 6-0.

Trap Shooting Club

Todd and Maxwell Callahan requested the starting of a recognized high school trap shooting club. Mr. Callahan went through the criteria associated with becoming a club and noted that there would be no expense to the district. Discussion was held. No action was taken at this time.

Action/Discussion

Community Foundation of Dickinson County

Parents As Teachers received an \$8,000 grant from the Community Foundation of Dickinson County.

Jennifer Waite moved to accept the Community Foundation grant with thanks. Rob Keener seconded the motion. Motion carried 6-0.

Classroom Donation

AHS English teacher Carol Russell and her husband Jay look for ways to donate to the community. This year they would like to donate \$4,497.19 to purchase new tables and chairs for Ms Russell’s classroom.

Jeff Bathurst moved to approve the donation from Jay and Carol Russell with thanks. Randy Gassman seconded the motion. Motion carried 6-0.

Donation for Masks

Carole Boyce donated \$500 for the purchase of masks.

Jennifer Waite moved to approve the \$500 donation from Carole Boyce for the purchase of masks. Rob Keener seconded the motion. Motion carried 6-0. Thanks were given to Carole Boyce.

The Hope Center was recognized and thanked for their donation of 500 student masks and 700 adult masks.

Summer Food Service Extension

USDA extended the summer Food Service program until December 31 or when the money runs out. This means that all students ages 1-18 can receive free meals no matter their lunch status. The free meals include breakfast and lunch. Families of remote learners and those not enrolled should call the district office before 9:00 a.m. if they wish to have the meals that day. The meals would be available for pick up at the district

office between 12:00 p.m. and 12:30 p.m. Ms. Sprinkle was thanked for her work on this process. The extended summer meal program required board approve to go into effective.

Jennifer Waite moved to approve the extended summer food service program. Chris West seconded the motion. Motion carried 6-0.

Learning partnership

Approval of Site Council Memberships

The AHS and Kennedy SITE council membership lists were presented.

Jeff Bathurst moved to approve the SITE council memberships for AHS and Kennedy. Jennifer Waite seconded the motion. Motion carried 6-0.

Board-Administrator Communication

Board-Administrator Communication

The Administrators, PAT, and OPAA reports were reviewed. Discussion was held.

It was noted that KSDE has changed the remote learning log requirements for parents. Parents will need to sign the new form and will not be responsible for tracking the learning time anymore. Teachers will keep track of the hours.

District Goals/Strategic Plan

A work session with the board and the administrators was discussed. This work session would allow for the review of the various tasks that align with the strategic plan and connect them to the Kansas Education System Accreditation process (KESA).

Jennifer Waite moved to schedule a 60 to 90 minute work session with the administrative team to review Strategic Plan tasks and KESA on September 23 at 6:00 p.m. Jeff Bathurst seconded the motion. Motion carried 6-0. The meeting will be held at the Abilene Middle School commons area.

Other

The superintendent’s evaluation will need to be completed before November 11. Discussion was held concerning the process.

Executive Session

Personnel

At 7:40 p.m., Randy Gassman moved that the board go into executive session to discuss an individual employee’s performance pursuant to the non-elected personnel exception under KOMA, and the open meeting would resume in the board room in 15 minutes inviting in Mr. Brown and Ms. Sprinkle. Chris West seconded the motion. Motion carried 6-0.

The board returned to the open meeting at 7:55 p.m.

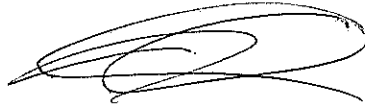
Adjournment

Randy Gassman moved to adjourn. Jennifer Waite seconded the motion. Motion carried 6-0.

The meeting adjourned at 7:56 p.m.

10-12-20

Date



President



Clerk

Personnel Update
Action for September 14, 2020

Resignations and Retirements

<u>Category</u>	<u>Employee</u>	<u>Position</u>	<u>Status</u>
Classified	Gracie Dautel	Payroll Clerk/Food Service Rep	Resignation
Classified	Jeff Sellin	Full Time Bus Driver	Resignation
Classified	Amanda Hoover	School Nurse	Resignation

***Employment, Transfers and Other Action**

<u>Category</u>	<u>Employee</u>	<u>Position</u>
Classified	Justin Erk	McKinley Full-Time Custodian
Classified	Alan Schreiner	McKinley Part-Time Custodian
Classified	Mark Reigel	AMS Band Assistant (Periodically)
Classified	Trey Sprouse	Kennedy After School Program
Certified	Susanne Anderson	McKinley Full Time Substitute Teacher
Classified	Michelle Auman	Kennedy Preschool Aide
Classified	Connie Twiggs	Transfer from Sub Bus Driver to Full Time Driver

Employment – Substitute Teachers

<u>Category</u>	<u>Employee</u>	<u>Position</u>
Certified	Mike Jantz	Substitute Teacher
Certified	Michael Rutz	Substitute Teacher
Certified	Marcia Wilson	Substitute Teacher

Current positions open – September 14, 2020

Full Time Bus Driver
Kennedy Breakfast Supervisor
DDE Lunchroom/recess aide
DDE Art Aide
AHS Asst Wrestling Coach
DDE Lunchroom Supervisor
AHS Track Asst.
Bus Barn Assistant
Kennedy Breakfast Supervisor
Full time Sub Driver
Substitutes ABC afterschool program
Substitute bus drivers
Substitute custodians
Substitute teachers

*Upon receipt of signed contracts, the Board of Education President is authorized to sign.

2020-2021 New Appointments

Food Service Representative – Dana Sprinkle

KPERS Designated Agent – Joan Anderson